**Student Checklist for Speech**

Before you complete your final version of your speech, please check the following:

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| Presentation of complex ideas in a substantial, coherent and logical argument. | **Have you written a clear introduction?**  -Is it engaging/will it attract people’s attention?  -Have you used a scenario/ quotation / prop/ visual aid?  -Have you made your contention clear and concise?  -Is your purpose clear (to persuade)?  -Have you briefly introduced your three main arguments?  **Have you written a coherent body?**  -Do you have three separate arguments/ideas?  -Does each have logical and substantial evidence to support your ideas?  -Have you acknowledged that there is an opposing view?  -Have you rebutted at least one argument from this opposing view?  **Have you written an effective conclusion?**  -Does it re-enforce your contention?  -Does it engage the listener/make them think/persuade them? |
| Skilful use of highly appropriate oral language conventions to engage an audience | **Have you used a variety of persuasive techniques in your speech?**   * Inclusive language, rhetorical questions, appeals (to sense of justice, sense of compassion, desire to be seen as fair/progressive etc.), emotive language, repetition, connotations, metaphors   **Have you used the most suitable language?**  Have you ensured that your language is precise (avoid generalised words such as emotions and policies-be specific), formal (avoid slang) and that your sentences are succinct and concise (not lengthy and not ‘wordy’). |
| Highly expressive, coherent and fluent response | **When you’ve been practising your speech have you focused on:**   * Ensuring you make effective eye-contact, varied the tone, pitch, pace and volume of your speech, remembered to pause for effect, maintained an appropriate stance and sound like you mean what you are saying. |
| Accurate and detailed acknowledgment of sources where appropriate | **Have you clearly and within the delivery of your speech clearly acknowledged the sources of your evidence?**   * If using statistics have you said who gathered the information and when? (ie date and name of organisation who did survey), if quoting an expert have you given their full name and position? ( ie. Made it clear why they are an expert), if you are narrating an event or re-telling a story ( that is not a personal anecdote) have you clearly stated when and where this happened and who this happened to, as well as where that information comes from? (ie. According to the report in The Age published on the 3rd of September 2012) |